



**Kells Elementary, 2290 Cavendish Blvd., Montreal, Quebec
514-487-2345**

Elementary Assistant - Supervision/Coach

We are seeking an enthusiastic and motivated individual who truly wants to make a positive impact in the lives of the children. Responsible for playground supervision, homework supervision program, occasional substitution, assistance with school wide events or team sports.

Must have a degree/diploma in child studies or elementary education and experience working with both individuals and groups. The candidate should be familiar with the Quebec Education Plan and have experience in a school setting.

Fluent English is a must with priority given to bilingual candidates. The candidate must follow all school policies and procedures regarding safety, conflict resolution and positive discipline.

Must be available Monday to Friday for intermittent hours between 10:15 a.m. and 4:15 p.m.

Skills:

- Responsible and reliable
- Emotional maturity
- Patient and flexible
- Cooperative team member
- Ability to follow school policies and procedures
- Good judgment in emergency/crisis situations
- Ability to assist students with homework and use of technology
- Ability to provide activities for children that encourage healthy prosocial skills.
- Ability to provide a supportive and caring environment .

Qualifications: Minimum Cegep degree in related field

Experience with school age children in a school and/or community sports setting

Available as of August 18th, 2023

Please submit your letter of application and curriculum vitae to:

hr@kells.ca