



6865 DE MAISONNEUVE WEST
MONTREAL, QUEBEC H4B 1T1
School Permit N° 009-502

2019-2020 Secondary Application Form

TEL.: (514) 485-8565
FAX: (514) 485-8505
E-MAIL: admissions@kells.ca
www.kells.ca

Applicant _____ Sex: ☐ M ☐ F Age _____
Family Name _____ Given Name(s) _____
Language of Instruction English Date of Birth _____ Permanent Code _____
Day Month Year
Place of Birth _____ Nationality _____ Religion _____
City, Country
Languages - Mother Tongue _____ Spoken at Home _____
Status in Canada: ☐ Canadian Citizen ☐ Permanent Resident ☐ Student Authorization ☐ Landed Immigrant ☐ Other _____
Applying for Grade _____ Entry Date _____ ☐ Please include passport size photograph
Month Year
Referred by: ☐ Professional/School ☐ Friend ☐ Newspaper Name _____

Correspondence

☐ Mr. ☐ Mrs. ☐ Ms
Name _____
Address _____
City _____ Postal Code _____
Relationship _____
Tel. N° Home _____
Tel. N° Work (Father) () _____ cel _____
Tel. N° Work (Mother) () _____ cel _____
E-mail: _____

Second Address (if necessary)

☐ Mr. ☐ Mrs. ☐ Ms
Name _____
Address _____
City _____ Postal Code _____
Relationship _____
Tel. N° Home _____ cel _____
Tel. N° Work _____
E-mail: _____

School History

Present School _____ Present Grade _____
Years of Elementary School _____ Years of High School _____ Last Grade Completed _____
Please list the schools attended in the last two (2) years:
2017-2018: _____ School _____ 2016-2017: _____ School _____
Other: _____ Year / School _____

Family Information

Father's Name _____ Family Name _____ Given Name _____ Place of Birth _____ City, _____ Country _____
Mother's Name _____ Maiden Name _____ Given Name _____ Place of Birth _____ City, _____ Country _____
Father's Occupation _____ Mother's Occupation _____ Student lives with: _____
Please check IF applicable: Parents: ☐ Separated ☐ Divorced ☐ Mother Deceased ☐ Father Deceased ☐ Other _____

Additional Information

(Name of person, other than parent/guardian, to contact in case of emergency)
Name: _____ Relationship _____ Tel. N° Home () _____ Tel. N° Work () _____
If your child becomes ill at school do you authorize Kells staff to administer Tylenol? ☐ Yes ☐ No Medicare N° _____ Expiration _____

For Office Use Only

Application Fee \$50.00
Interac ☐ Starting Date: August 28, 2019 Tuition Fees: \$16,800.00
Cheque ☐ Credit Card ☐ Other _____ Finishing Date: June 22, 2020

I have read the regulations, terms and conditions as stated on the reverse side and hereby agree to abide by them. The Institution undertakes not to transfer, assign or sell this contract. PAYMENT METHOD: CHEQUE, VISA, MASTERCARD OR INTERAC ONLY.

Date _____

Please Print Name _____

Signature of Parent or Guardian _____

Grades 9-11 Fee Schedule 2019-2020

Application Fee: (non-refundable—to be submitted with application form)	\$ 50.00
Admission Fee: (non-refundable—due upon acceptance)	\$ 200.00
First Tuition Fee: (due August 28, 2019)	\$ 8,400.00
Balance of Tuition Fee: (due February 3, 2020)	\$ 8,400.00
TOTAL TUITION FEES	\$ 16,800.00

ACCESSORY SERVICES: (due August 28, 2019)

Accessory Services include various student activities, IT services, homework program, workbooks, extracurricular activities, building and maintenance services.	\$ 2,200.00
Graduation Fee: (Grade 11 students will be charged a graduation fee of \$300)	\$ 300.00

SUPPLEMENTAL FEES: (if applicable)

Language Classes: (Students will be informed in advance if they require this service.)

• English Language Learner (ELL) Program :	\$ 500.00 per month
• After School English Second Language (ESL) Program Fee:	\$ 350.00 per month
• Guardianship Fee (non-refundable): (Guardianship service is terminated upon cancellation.)	\$ 1,500.00
• Airport pickup or drop off service:	\$ 200.00 (each way)
• Medical Insurance (mandatory as per the Quebec Law/due upon acceptance, non-refundable):	\$ 625.00

Residence Fees (monthly rates):

• Single Occupancy:	\$ 1,850.00
• Double Occupancy:	\$ 1,550.00
• Triple Occupancy:	\$ 1,250.00

Minimum 5-month deposit due upon acceptance. One month notice required before departure otherwise a one-month cancellation fee will be charged.

Homestay Fees:

• Placement fee (non refundable):	\$ 200.00
• Homestay Fee (monthly rate):	\$ 1,400.00

Minimum 5-month deposit due upon acceptance. One month notice required before departure otherwise a one-month cancellation fee will be charged.

Late Registration Fee: (Students registering after September 30th are charged a late fee of \$1000)	\$ 1,000.00
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- All cheques should be made payable to Kells Academy. Fees are due and payable on the dates shown above.
- A charge will be made on overdue accounts and students may also be suspended until a settlement is reached. (15% per annum)
- An invoice will be sent at the end of June for any books, damaged or not returned.
- All applications are subject to review at the end of June.
- The school may accept a student after the school year has commenced. In this case, the fee is set by the Director or her Assistant, who will advise parents on the method of payment.
- This school cannot be held responsible for decisions made by the Quebec Ministry of Education.

An Act Respecting Private Education

S.Q., Chapter 68 and amendments

Updated to 6 July, 1993 Last amendment: 1 July 1993

Payment	70. No institution may require payment from a client before performance of its obligation has begun, except for the payment of an admission or enrollment fee not in excess of the amount determined in accordance with the regulations of the Minister.
Payment	No institution may require payment of the client's obligation, or balance thereof if admission or enrollment fee have been paid, in less than two reasonably equal installments. The dates on which the installments become due must be fixed in such a way that they fall approximately at the beginning of each half of the duration, calculated in months, lessons or credits, of the educational services for which the student is enrolled.
Cancellation	71. The client may, at any time and at his discretion, cancel the contract by giving notice to that effect by registered mail. The contract shall be cancelled by operation of law from the receipts of the notice.
Cancellation	72. If the client cancels the contract before the provision of services has begun, the institution cannot demand compensation in excess of the amount obtained by subtracting the admission or enrollment fees from the lesser of the following two amounts: the maximum amount determined in accordance with the regulations of the Minister, and an amount representing not more than one tenth of the total price agreed upon for the services.
Cancellation	73. If the client cancels the contract after the provision of services has begun, the institution may demand only the following amounts from the client: (1) the price of the services provided calculated in months, lessons, or credits as specified in the contract; (2) as penalty, the amount obtained by subtracting the admission or enrollment fees from the lesser of the following two amounts: the maximum amount determined in accordance with the regulations of the Minister, and an amount representing not more than one tenth of the total price agreed upon for the services.
Excess Amounts	74. In the ten days following the cancellation of the contract, the institution must return to the client the amounts it has received in excess of those to which it is entitled.
Annulment	75. The client may demand that the contract be annulled if he becomes aware that the student was admitted to the educational services concerned in contravention of the provisions governing admission to those services.

Regulation Adopted Under the Act Respecting Private Education

Gazette Officielle du Québec

Chapter 7 -Rules determining the compensation referred to in Section 72 and the penalty referred to in Section 73.

Updated to November 10, 1993

Article 13.	The maximum amount referred to in Sections 72 and 73 of the Act Respecting Private Education to determine the compensation or penalty referred to in those sections shall be \$500.00.
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